

CHECKLIST/SIGNATURE FORM: MUST BE INCLUDED WITH FORMS TO REGIONAL FAIR

**GEORGIA COLLEGE & STATE UNIVERSITY REGIONAL SCIENCE AND ENGINEERING FAIR
February 5-6, 2010**

Student Name(s) _____

Fair Director/Teacher Sponsor ONLY: *I hereby certify that the judges for my school/county Science & Engineer Fair have selected this exhibit for:* ___1st place ___2nd place

Fair Director's Signature _____

Does the GCSU Science Education Center have permission to use Fair photos/video involving the participant(s) for advertisement and publication (journal articles, professional presentations) purposes only? ___ YES ___ NO

All forms can be obtained at <http://chemphys.gcsu.edu/~science/sciencefair.htm>.

Submit this form to your teacher sponsor/fair director for signature and mail with required forms and registration fees. Submit only **COPIES** of required forms to the Regional Fair. Keep original forms in your Project Notebook.

THE FOLLOWING FORMS ARE REQUIRED FOR PROJECTS REGARDLESS OF EXPERIMENTATION.

- ___ **NEW!** ON-LINE REGISTRATION (due on/before January 15, 2010)
- ___ Checklist Form/Signature Card (this document)
- ___ Abstract: 1 copy (**KEEP original to be displayed with exhibit**)
Must be typed using 10-12 point type on the Official Abstract Form (250 words or less)
- ___ Checklist for Adult Sponsor/Safety Assessment Form (1) (MUST be completed **PRIOR** to experimentation)
- ___ Research Plan (1A) or Research Plan (1A) Team Projects
- ___ Approval Form (1B)
- ___ Registration fee of \$25.00 per individual (not per project); make checks payable to: GCSU Foundation/Science Fair

THE FOLLOWING FORMS ARE REQUIRED ONLY IF RESEARCH INVOLVES THE FOLLOWING:

- Research performed in an Institutional or Industrial Setting-If work was conducted or equipment used at an institution or industrial setting at any time during the project. Form must be completed following the end of experimentation and before completion.
 - ___ Registered Research Institutional/Industrial Setting Form (1C)
- Non-Human Vertebrate Animals
 - ___ Qualified Scientist Form (2) (Must be signed **PRIOR** to the start of student experimentation.)
 - ___ Designated Supervisor Form (3) (Provide only if Qualified Scientist is unable to supervise the experiment.)
 - ___ Nonhuman Vertebrate Animal Form (5) (Must have **PRIOR** approval by a Scientific Review Committee)
- Human Subjects—All human research projects including surveys, professional tests, questionnaires, including studies in which the researcher is the subject of his/her own research study must be approved BEFORE experimentation by an Institutional Review Board (IRB). If IRB determines more than minimal risks to be present, students must enlist a Qualified Scientist or a Designated Supervisor to supervise the project.
 - ❖ If IRB determines more than minimal risks to be present, the following forms are required:
 - ___ Qualified Scientist Form (2) (Must be signed **PRIOR** to the start of student experimentation)
 - ___ Designated Supervisor Form (3) (Provide only if Qualified Scientist is unable to supervise the experiment.)
 - ___ Human Subjects Form (4) (Must be approved **BEFORE** experimentation)
 - ___ **NEW! Informed Consent Form** (Required for all projects involving human subjects/ projects of more than minimum risk. This form is required for photography/video of test subjects. Use a separate form for each subject.)
 - ❖ If IRB determines minimal risks to be present, the following forms are required:
 - ___ Informed Consent Form (see **Sample of Informed Consent Form** - use a separate form for each test subject)
 - ___ Human Subjects Form (4)
- Recombinant DNA, Pathogenic Agents, Controlled Substances
 - ___ Qualified Scientist Form (2) (Must be signed **PRIOR** to the start of student experimentation)
 - ___ Designated Supervisor Form (3) (Provide only if Qualified Scientist is unable to supervise the experiment)
- Human and Non-Human Vertebrate Animal Tissue
 - ___ Qualified Scientist Form (2)
 - ___ Human and Animal Tissue Form (6) (Must have **PRIOR** approval by a Scientific Review Committee)
- Hazardous Substances or Devices Project
 - ___ Designated Supervisor Form (3)

Required Forms Due: by 5:00 p.m. on Friday, January 15, 2010

Submit checklist, all required forms, and fees: GCSU Science & Engineering Fair, Science Education Center, Georgia College & State University CBX 082, Milledgeville, GA 31061 (Phone: 478-445-7531; science@gcsu.edu)

FOR GCSU RSEF USE ONLY: PAID Cash Check# _____ Date Paperwork Reviewed _____

Paperwork Problem: Yes No Paperwork Problem Resolved: Yes No